

Dayana George brings to the table 5+ years of experience in the area of **Learning and Development**. She was into all facets of training activities as a **Corporate Trainer** delivering **behavioural training programs** including soft skills and Sales training, to the execution of **full training cycle** of Training Need Analysis, Content Development, training delivery, feedback analysis and effectiveness measurement. Gap analysis, content making, facilitation and effectiveness skills in addition to positive and pleasant attitude had brought her many laurels.

Training Specialization

- **Communication Skills**
 - Verbal and Non Verbal
 - Listening Skills
 - Assertive Communication
- **Corporate Etiquette**
 - Telephonic and Conference
 - Presentation Skills - Design and Delivery
 - Business Email Writing
 - Campus to Corporate
 - Respect at work
- **Personality Development**
 - Goal Setting and Self-Management
 - Interpersonal Skills
 - Conflict Resolution
 - Time Management
 - Teaming with co-workers
- **Industry Specific**
 - Team Dynamics
 - Customer Service Skills
 - Sales Training

Companies Dayana George had worked for

- Aricent Group (IT) - 3.5 years
- Europa Group (Retail) – 2 years

- Chrysalis HRD – 1.5 years
- Ford Motor India Pvt Ltd (on contract) - 6 months

Certification and Credentials

1. **Train the Trainer** from Bodhih Training Solutions, Bangalore
2. **Team Excellence Award** for execution of organizational level special intervention at Aricent Technologies
3. **Individual Excellence Award** for collaborative and flexible work at Aricent Technologies

Educational Qualifications

1. Master Degree in **Human Resource Management** from Pondicherry University
2. Bachelor Degree in **Information Systems and Management** from University of Madras